



State of New Jersey

DEPARTMENT OF THE TREASURY
OFFICE OF MANAGEMENT & BUDGET
P.O. BOX 221
TRENTON, NJ 08625-0221

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ANDREW P. SIDAMON-ERISTOFF
State Treasurer

CHARLENE M. HOLZBAUR
Director

January 22, 2013

Various

Re: REQUEST FOR PROPOSAL
Department of Labor and Workforce Development
Collection and Disbursement Services

Dear Bank Representative:

The Department of the Treasury, Office of Management and Budget, Cash Management Unit, on behalf of the Department of Labor and Workforce Development, is requesting proposals from qualified financial institutions to provide banking services for the Department of Labor and Workforce Development for the establishment of twenty-three (23) State accounts and the timely processing of all banking services associated with these accounts. The financial institution must have the technical capabilities and adequate resources to meet the requirements of the attached Request for Proposal (RFP).

The RFP and corresponding exhibits are available on the New Jersey Treasury, OMB website home page at <http://www.state.nj.us/treasury/omb/index.shtml>, and then left click on "Banking Services". The RFP may be downloaded and printed, either in whole or in part, at your convenience. If you have a procedural (non-technical) questions pertaining to the RFP, I may be reached at (609) 984-1533. To request a hard copy of the RFP, call the Cash Management Unit at (609) 292-4468. The Cash Management Unit will be happy to accommodate your requests.

Prior to responding to this RFP, interested vendors **must** attend a mandatory bidders' conference scheduled as follows:

PLACE: Purchase Bureau Conference/Bid Room, 9th Floor
33 West State Street
Trenton, New Jersey 08625

DATE: February 21, 2013

TIME: 10:00 a.m.

Attendance at this meeting is a prerequisite for bid submission. This meeting will provide interested vendors the opportunity to ask questions relative to the RFP document. You may submit written questions to my attention by 4:30 p.m. E.T., on or before February 8, 2013 at the following address:

Dave Kutch
State of New Jersey
Department of the Treasury
OMB, Cash Management Unit
33 West State Street, 6th Floor
P.O. Box 221
Trenton, New Jersey 08625

Questions may also be e-mailed as follows:

<mailto:David.Kutch@treas.state.nj.us>

All written questions will be addressed at the bidders' conference. Any deferred questions will be responded to in writing, either in hard copy or e-mail to all attendees at the mandatory conference; or via the OMB website.

Thank you for your interest in this project. I look forward to seeing you at the mandatory bidders' conference on Thursday, February 21, 2013.

Sincerely,



Dave Kutch
Contract Administrator
Cash Management Unit

c: J. Bonsanto
J. Caminotti
A. End
J. Hewko
R. Islania
C. Mello
S. Pericoloso
S. Shanmugadas
R. Tani
S. Ward